



# ESE Adult Prices 2018

LONG TERM (8+ WEEKS) - SPECIAL OFFER PRICES

General English 20 + Accommodation Package		Price € / Week		
Host Family		Low Season	High Season	Single Room
Host Family (Sharing, Half-board, gluten free diet ≈70 / week)		315	385	100
Residence		Low Season	High Season	Single Room
Whitehouse Hostel (Sharing, Room only, breakfast supplement ≈50 / week)		275	345	100
Apartments		Low Season	High Season	Single Room
ECONOMY (Central Apartments) (Sharing, Self-catering)		275	345	100
SUPERIOR (Belmonte & Valley View Apartments) (Sharing, Self-catering, en suite bathroom ≈25 / week)		305	375	100
SUPERIOR PLUS (Tamarisk Apartments) (Sharing, Self-catering, en suite bathroom ≈25 / week)		345	415	100
SUPERIOR 30+ (Astolat Apartments) (Sharing, Self-catering, en suite bathroom ≈25 / week)		365	435	100
Hotel Studio		Low Season	High Season	Single Room
Salini Resort **** Studio (Sharing, Self-catering)		385	n/a	150

Academic Year Course 30 & Accommodation Package		Price € / Week		
Host Family		12/18 weeks	24/30/36 weeks	Single Room
Host Family (Sharing, Half-board, gluten free diet ≈70 / week)		335	315	100
Residence		12/18 weeks	24/30/36 weeks	Single Room
Whitehouse Hostel (Sharing, Room only, breakfast supplement ≈50 / week)		295	275	100
Apartments		12/18 weeks	24/30/36 weeks	Single Room
ECONOMY (Central Apartments) (Sharing, Self-catering)		295	275	100
SUPERIOR (Belmonte & Valley View Apartments) (Sharing, Self-catering, en suite bathroom ≈25 / week)		325	305	100
SUPERIOR PLUS (Tamarisk Apartments) (Sharing, Self-catering, en suite bathroom ≈25 / week)		365	345	100
SUPERIOR 30+ (Astolat Apartments) (Sharing, Self-catering, en suite bathroom ≈25 / week)		385	365	100
Hotel Studio		12/18 weeks	24/30/36 weeks	Single Room
Salini Resort **** Studio (Sharing, Self-catering)		405	385	150

AYC Start Dates: 02.01.2018, 12.02.2018, 26.03.2018, 07.05.2018, 25.06.2018, 06.08.2018, 24.09.2018, 05.11.2018

Other Fees		
Registration Fee		€ 50
Airport Transfer		Included
AYC High Season <sup>1</sup> Supplement Fee / week (except Salini Resort which is not available)		€ 70
Insurance		€ 10 / week

<sup>1</sup>High Season: 10 June - 01 September 2018

## EDUROTA YURTDIŐI EĐİTİM DANIŐMANLIĐI

www.edurota.com www.egitimmalta.com info@edurota.com

### What's Included

	General English 20
	Welcome evening
	Accommodation as booked
	Course materials
	Course certificate
	Personal Notebook
	FREE wifi at school, ESE Residence & Apartments
	FREE ESE eLearning
	ECOTax of €0,50 per day (to a maximum of €5 per person)
	Meet & Greet / Airport Transfers
	Beach Club (Summer season)*
	Half day tour to Valletta with Guide

\* Beach Club: Free entrance Mon - Fri, fee applicable Sat, Sun.

Terms & Conditions Apply ( www.esse-educ.com )



EUROPEAN SCHOOL OF ENGLISH



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# Price List 2018



Learning for Life

## Adult Short Term Package (1–7 Weeks GE 20 Course + Accommodation)

General English 20 + Accommodation Package	Price € / Week		
	Low Season	High Season	Single Room
<b>Host Family</b>			
Host Family Double room / sharing, half-board, gluten-free diet €70 / week	395	495	100
Executive Host Family Sharing room, private bathroom, half-board, gluten-free diet €70 / week	540	640	100
<b>Residence</b>	<b>Low Season</b>	<b>High Season</b>	<b>Single Room</b>
ESE Residence* Double room, B&B	475	575	100
Whitehouse Hostel Double or triple room sharing (room only), optional breakfast €50 / week	365	465	100
<b>Apartments</b>	<b>Low Season</b>	<b>High Season</b>	<b>Single Room</b>
ECONOMY (Central Apartments) Self-catering / sharing room, en suite bathroom €25 / week	365	465	100
SUPERIOR (Belmonte & Valley View Apartments) Self-catering / sharing room, en suite bathroom €25 / week	395	495	100
SUPERIOR PLUS (Tamarisk Apartments) Self-catering / sharing room, en suite bathroom €25 / week	445	555	100
SUPERIOR 30+ (Astolat Apartments) Self-catering / sharing room, en suite bathroom €25 / week	465	585	100
<b>Hotel Studios</b>	<b>Low Season</b>	<b>Mid Season</b>	<b>High Season</b>
Salini Resort **** Self-catering / sharing room, max 2 persons	495	695	n/a
Single Room Supplement	150	200	n/a
The George Urban Boutique Hotel **** Studio self-catering, max 2 persons	720	840	940
Single Room Supplement	200	250	350

\* When a person is alone in a room, the single room supplement will be charged.

**HIGH SEASON: 10 June – 01 September 2018**

HOTEL ACCOMMODATION SEASONS: Please refer to page 5

✈ Flights: please contact us for enquiries and prices.

Please refer to page 3 for exam fees.

## What's Included

	General English 20
	Welcome evening
	Accommodation as booked
	Course materials
	Course certificate
	Personal Notebook
	FREE wifi at school, ESE Residences & Apartments
	FREE ESE eLearning
	ECO Tax of €0.50 per day to a maximum of €5 per stay per person, except for Salini Resort**** Studio
	Meet & Greet / Airport Transfers *
	Beach Club * (Summer season – free entrance Mon – Fri, fee applicable Sat, Sun)
	Half day tour to Valletta with Guide * including Malta Experience audiovisual show

\* Free when booking a package

## 50+ Programme Package

Programme	Price € / Week	
	Mid Season	High Season
Salini Resort **** Double Room on B&B	835	935
The George Urban Boutique Hotel **** Double room on B&B	895	995

Single Room Supplement & ECO tax apply, refer to hotel prices on page 5.  
Start Dates: 05 Mar, 09 Apr, 07 May, 10 Sep, 08 Oct 2018

## Other Course Supplement Fees

(To substitute General English 20 with another course please add the appropriate supplement fee per week from the list of courses below to the package price on page 2.)

General English Courses	Lessons /Week	Levels	Price € /Week
General English 30	30	Starter – C2	95
General English Mini 20	20	A1 – B1	95
General English Mini 30	30	A1 – B1	170
Intensive English (Combination group & private tuition)	20 + 10	Starter – C2	205
Private Tuition 10	10	Starter – C2	105
Private Tuition 20	20	Starter – C2	400
Private Tuition 30	30	Starter – C2	695
50+ (General English 20 & Activity programme)	20	Starter – B1	205

Academic Courses	Lessons /Week	Levels	Price € /Week
Cambridge Prep Exam	30	A2 – C2	95
IELTS	30	B1 – C2	95
TOEFL iBT	30	B1 – C2	95
TOEIC	30	B1 – C2	95

Business / Career Courses	Lessons /Week	Levels	Price € /Week
English for Work (GE 20 + 10 English for Work)	30	A2 – C2	100
Business English	20	B1 – C2	140
Intensive Business English (Combination group & private tuition)	20 + 10	B1 – C2	375

Other Fees	Price €
Registration Fee	50
Airport Transfers Standard	included
Private Taxi Service	25(one way)/50(return)
Insurance	10 / week

Sports	Price €
Padi Advanced Diving Course (5 sessions, Transport not included)	310
Padi Open Water Diving Course (9 sessions, Transport not included)	450
Sailing Level 1 (1 week, Transport not included)	450
Sailing Level 2 (1 Week, Transport Not Included)	450

Exam Fees		
Course	Exam Fee € to be paid in Malta	Length of Course
IELTS, TOEFL	240	Minimum 6 weeks: B1 Level required on entry or Minimum 4 weeks: B2 Level required on entry
TOEIC	125	
Cambridge:	240	Minimum 8 weeks
<b>Cambridge entry level per exam</b> KET – A2, PET – B1, FCE – B2, CAE – C1, CPE – C2 (Please refer to website for entry level)		

## Course Only

General English Courses	Lessons /Week	Levels	Short Term (1-7 Weeks) Price= /Week	Long Term (8+ Weeks) Price= /Week
General English 20	20	Starter – C2	190	160
General English 30	30	Starter – C2	285	245
General English Mini 20	20	A1 – B1	285	–
General English Mini 30	30	A1 – B1	360	–
Intensive English (Combination group & private tuition)	20 + 10	Starter – C2	395	–
Private Tuition 5	5	Starter – C2	150	–
Private Tuition (per 10 lessons)	10	Starter – C2	295	–
Semi-Private Tuition 10 (Min. 2 persons of same level need to book together)	10	Starter – C2	255	–
30+ (General English 30 offered at ETI)	30	A2 – C1	395	–
50+ (General English 20 & Activity Programme)	20	Starter – B1	395	–


Academic Courses	Lessons /Week	Levels	Short Term (1-7 Weeks) Price= /Week	Long Term (8+ Weeks) Price= /Week
Cambridge Prep Exam (Contact us or view ESE website for levels and start dates)	30	A2 – C2	n/a	245
IELTS	30	B1 – C2	285	245
TOEFL iBT	30	B1 – C2	285	245
TOEIC	30	B1 – C2	285	245
Academic Year Course (12 / 18 / 24 / 30 / 36 weeks) Start dates 2018: 02 Jan, 12 Feb, 26 Mar, 07 May, 25 Jun, 06 Aug, 24 Sep, 05 Nov	30	Starter – B2	n/a	245
International Foundation Year September and January Start Dates	30	B1 – C1	n/a	250

Business / Career Courses	Lessons /Week	Levels	Short Term (1-7 Weeks) Price= /Week
English for Work (GE 20 + 10 English for Work)	30	A2 – C2	285
Business English	20	B1 – C2	330
Intensive Business English (Combination group & private tuition)	20 + 10	B1 – C2	565
English for Specific Purposes * (Please contact us for further information)		Starter – C2	
Workplacements / Internships (Please contact us for further information)		B1 – C2	







\* Check out our website for the list of courses available.

Sports	Price =
Padi Advanced Diving Course (5 sessions, Transport not included)	310
Padi Open Water Diving Course (9 sessions, Transport not included)	450
Sailing Level 1 (1 week, Transport not included)	450
Sailing Level 2 (1 week, Transport not included)	450

Other Fees	Price =
Registration Fee	50
Insurance – per week	10
ESE eLearning – Online courses 6 month subscription	200
Airport Transfers – each way (Private taxi)	25
<b>High Season Supplement Fee per week (except AYC &amp; IFY) Dates: 10 Jun - 01 Sep 2018</b>	<b>30</b>

 Flights: please contact us for enquiries and prices. Please refer to page 3 for exam fees.

## What's Included

	Welcome evening
	Course materials
	Course certificate
	Personal Notebook
	FREE wifi at school
	FREE ESE eLearning

## Accommodation Only

Type of Accommodation	Short Term (1-7 Weeks) Price € / Week			Long Term (8+ Weeks) Price € / Week		
	Low Season	High Season	Single Room	Low Season	High Season	Single Room
<b>Host Family</b>						
Host Family Double room / sharing, half-board, gluten-free diet ≈70 / week	205	275	100	185	235	100
<b>Executive Host Family</b>						
Executive Host Family Double room / sharing, private bathroom, half-board, gluten-free diet ≈70 / week	350	420	100	n/a	n/a	n/a
<b>Residence</b>						
ESE Residence* Double room, B&B	285	355	100	n/a	n/a	n/a
<b>Whitehouse Hostel</b>						
Whitehouse Hostel Double or triple room sharing (room only), optional breakfast ≈50 / week	175	245	100	160	195	100
<b>Apartments</b>						
<b>ECONOMY</b> (Central Apartments) Self-catering / sharing room, ensuite bathroom ≈25 / week	175	245	100	160	195	100
<b>SUPERIOR</b> (Belmonte & Valley View Apartments) Self-catering / sharing room, ensuite bathroom ≈25 / week	205	275	100	190	225	100
<b>SUPERIOR PLUS</b> (Tamarisk Apartments) Self-catering / sharing room, ensuite bathroom ≈25 / week	265	335	100	240	285	100
<b>SUPERIOR 30+</b> (Astatol Apartments) Self-catering / sharing room, ensuite bathroom ≈25 / week	275	365	100	260	315	100

\*When a person is booked alone in a room, the single room supplement will be charged.

ECO Tax of ≈0.50 per day to a maximum of ≈5 per stay per person is included in above prices.  
**HIGH SEASON: 10 June – 01 September 2018**

Type of Accommodation	Price € / Week		
	Low Season	Mid Season	High Season
<b>Hotel Studio</b>			
Salini Resort **** (Studio self-catering, max 2 persons)	305	505	n/a
	290	440	n/a
Single room supplement fees	150	200	n/a
<b>The George Urban Boutique Hotel ****</b> (Studio self-catering, max 2 persons)	530	650	750
Single room supplement fees	200	250	350
Type of Accommodation	Short Term (1-7 Weeks) Price € / Week		
	Low Season	Mid Season	High Season
<b>Hotels</b>			
Salini Resort **** (Standard room, B&B, max. 2 persons, Garden View)	400	520	620
Single room supplement fees	200	300	400
 Salini Resort Seaview room: ≈70 / week, Half Board ≈175 / week			
<b>The George Urban Boutique Hotel ****</b> (Courtyard room, B&B, max. 2 persons)	450	590	690
Single room supplement fees	250	450	500
 The George Urban Boutique Hotel Deluxe room supplement all seasons: ≈200 / person / week			
<b>Valentina Hotel ***</b> (Double room, B&B)	410	610	660
Single room supplement fees	250	450	500
<i>ECO Tax of ≈0.50 per day to a maximum of ≈5 per stay per person to be paid at the hotel. For all other hotels including <b>Hotel Juliani</b>, <b>Alexandra Palace Hotel</b> and <b>Golden Tulip Vivaldi Hotel</b> please contact us for prices.</i>			
Hotel Seasons 2018			
Low Season	01.01 – 03.03 / 11.11 – 31.12		
Mid Season	04.03 – 02.06 / 30.09 – 10.11		
High Season	03.06 – 29.09		

## Teen & Junior Programmes – Packages

Programme	Accommodation	Meal Plan	Period	Price € / Week
Young Learners (8–10 years)	Salini Resort **** Quadruple rooms	Full Board with hot lunch Mon–Fri	Summer	775
Junior Camp (11–13 years)	Salini Resort **** Quadruple rooms	Full Board with hot lunch Mon–Fri	Easter/Spring/Autumn	595
			Summer	775
Teen Club (14–17 years)	Salini Resort **** Quadruple rooms	Full Board with hot lunch Mon–Fri	Easter/Spring/Autumn	595
			Summer	775
Teen Club (13–17 years)	Host Family Sharing	Full Board with packed lunch	Easter/Spring/Autumn	465
			Summer	565
Day Programme (Course & Leisure only incl. lunch)	Teen & Junior only	Hot lunch Mon–Fri	Summer	395
Young Adults (17–20 years)	Residence Sharing	Half Board	23.06 – 09.09	700
Young Adults (17–20 years)	Host Family	Half Board	23.06 – 09.09	530

Football and English				Price € / 1 Week	Price € / 2 Weeks
Milan Junior Camp (10–16 years)	Salini Resort **** Quadruple rooms	Full Board with hot lunch Mon–Fri	21.07 – 04.08	1100	1950
Milan Junior Camp Day Programme (Course & Leisure only incl. lunch)		Hot lunch Mon–Fri	21.07 – 04.08	600	1000













Students booking the above programmes must all have an insurance.

Programme		Easter Price €*	Summer Price €
		Price € / Week	Price € / Week
Salini Resort **** Standard Room on HB, Child on FB (Mon–Fri)	Adult	625	725
	Child	600*	700
The George Urban Boutique Hotel **** Courtyard room on B&B, Child on FB (Mon–Fri)	Adult	725	825
	Child	600*	700

This package applies to a family with a minimum of 3 persons otherwise single room supplement fees apply. Please refer to hotel prices for supplement fees. Kids activities: classes end at 18:00 everyday.

\*Junior Camp / Teen Club Only

## What's Included

	General English 20
	Meet & Greet / Airport Transfers
	Welcome evening
	Accommodation as booked
	Course materials
	Course certificate
	Welcome Pack
	24/7 student support & welfare
	FREE wifi at residences
	ESE t-shirt
	Leisure programme – daily activities except Sunday
	Daily transport
<b>Seasons 2018</b>	
Easter	03.03 – 08.04.2018
Spring	05.05 – 27.05.2018
Summer	02.06 – 09.09.2018
Autumn	29.09 – 04.11.2018

## Family Pack Programme – Packages

## Teen & Junior Supplements

(Programmes include a General English 20 course. Students in TEEN CLUB programmes ONLY may substitute the following courses for the additional price below.)

General English Courses	Lessons /Week	Levels	Price € /Week
General English 30	30	Starter – C2	95
Intensive English (Combination group & private tuition)	20 + 10	Starter – C2	205
Semi-Intensive English (Combination group & private tuition) Minimum 2 persons who need to book together and at the same level.	20 + 10	Starter – C2	150

Sports	Price €
Padi Advanced Diving Course (5sessions, Transportnotincluded, (12years+ consentform required)	310
Padi Open Water Diving Course (9sessions, Transportnotincluded, (12years+ consentform required)	450
Sailing Level 1 (1 week, Transport not included)	450
Sailing Level 2 (1 Week, Transport Not Included)	450
Tennis	45 / hour

Other Fees	
Registration Fee	50
Insurance	10 / week
Airport Transfers Standard	included
ESE Unaccompanied Minor	€25 each way



Flights: please contact us for enquiries and prices

## Curfew Times

Young Learners and Junior Camp students are not allowed to go out alone at any time. Teen Club students can go out independently however the below curfew times apply.  
 14 years old: Return to residence/host family by 23:00  
 15–17 years old: Return to residence/host family by 23:00 (Sunday–Thursday)  
 Return to residence by 01:00 (Fridays and Saturdays)

All students attending ESE courses must abide by the rules and regulations stipulated by the package booked. Kindly refer to the ESE Disciplinary Grid below.

## Disciplinary Grid

The disciplinary grid refers to such behaviour and the course of action open to ESE in such cases. ESE reserves the right to expel and repatriate any student who, in the opinion of ESE, has behaved in an unacceptable manner.

	WARNING		FINAL WARNING	SEND HOME	
	CAUTION STUDENT				
	INFORM AGENT / PARENTS				
Endangering themselves or others and/or threatening their health, safety or comfort			1	2	3
Theft					1
Use of illegal drugs					1
Malicious damage to property and/or violence				1	2
Behaviour which requires Police Action					1
Excessive alcohol consumption			1	2	3
Repeated failure to attend academic lessons	1	2	3		

### MISSED CURFEW:

Up to 30 minutes late	VERBAL WARNING				
Over 30 minutes late	1	2	3	4	5

### BREAKING MALTESE LAW INCLUDING:

Smoking (legal age is 18 years)	1	2	3	4	5
Drinking alcohol (legal age is 17 years)	1	2	3	4	5
Ignoring Group Leaders' orders	1	2	3	4	5
Showing disrespect to Host Family / Authority	1		2		3
Bothering / disrespecting other students	1	2	3	4	5



## General Information

Date	Day	Holiday
1 Jan*	Monday	New Year's Day
10 Feb	Saturday	Feast of St Paul's Shipwreck
19 Mar*	Monday	Feast of St Jopseh
30 Mar*	Friday	Good Friday
31 Mar	Saturday	Freedom Day
1 May*	Tuesday	Worker's day
7 Jun*	Thursday	Commemoration of 1919 Riot / "Sette Giugno"
29 Jun*	Friday	Feast of St Peter and St Paul
15 Aug*	Wednesday	Feast of the Assumption
8 Sep	Saturday	Feast of Our Lady of Victories / Victory Day
21 Sep*	Friday	Independence Day
8 Dec	Saturday	Feast of the Immaculate Conception
13 Dec*	Thursday	Republic Day
25 Dec*	Tuesday	Christmas Day

\*School is closed. Lessons are partially made up during the week.

### Lessons



Each lesson is 45 minutes

20 lessons – 15 hours

30 lessons – 22.5 hours

## Refundable Deposit

Adult Students staying at ESE residences and apartments must place a refundable deposit of €100 on arrival at this residence. This deposit is refundable on departure but may be retained in part or in full to cover for any damage caused by the student.

## Customer Care

ESE is committed to providing high quality English language courses to all students however should issues be experienced whilst attending an ESE course or package please inform us via email at [welfare@ese-edu.com](mailto:welfare@ese-edu.com) or in person at the ESE welfare office.

## House Rules in Brief

(Kindly refer to: <http://ese-edu.com/accommodation/apartments/> to view the complete House rules)

### Check-in/Check-out

Check-in is at 15:00 hours

Check-out is at 11:00 hours. Late check-outs need to be approved by Management and a fee of €20 may apply.

### Noise / Disturbance

Parties and playing of loud music are not allowed in any Residence or Apartment.

BBQ's are not allowed in any Residence or Apartment or any external part of the building including the terraces/balconies.

Movement of furniture or fittings is not allowed nor are they to be moved between one apartment and another.

### Smoking

All Residences/Apartments are non-smoking buildings. Smoking is only allowed on external terraces/balconies. Residents or their guests found smoking indoors may be charged a fee of €50.

### Guests & Others

Guests visiting students in apartments are limited to ESE students ONLY and ONLY one guest student per resident. No guests are allowed after 11pm. A €50 charge applies.

No guests are allowed in either ESE Residence or Whitehouse.

### Maid Service & Changes

**Apartments:** maid service is provided once a week and includes linen and towel changes.

**Residences:** maid service is provided daily and linen and towel changes once a week.

Wet towels and dirty linen should be left in the bedroom and not placed in the hallway. Additional towel changes can be made for a fee of €5.

A fine of €50 is applied if rooms or apartments are left in an unacceptably dirty condition and require excessive cleaning. All residents sharing the rooms/apartments share the fee.

Room changes can only be made by Management and a €25 fee/charge applies.

## Other Courses offered by Other Claret Group Schools



Executive Training Institute  
www.etimalta.com

### Professional English & Communication

Business Communication

General English 30+

Individual Training

Intercultural and Communication Skills

Fluent English

English for Specific Purposes

### Teacher Training Courses

English Language Training courses

ICT Skills and Technology Enhanced Learning courses

Language Teaching Methodology Refresher courses for Secondary and Higher Levels Teaching

Train the Trainer

Certificate in International Business English Training (Cert IBET)

CLIL -Content and Language Integrated Learning courses

Language Teaching Methodology for Primary level teaching

Professional Development Courses

### International Team & Leadership

Developing People Internationally

In Company Training



English in York  
www.english-in-york.co.uk

### Course

General English 20/30/35

Intensive English

One-to-one

Business English

Combi – Solo

Exam Preparation Courses

Study Skills / Academic English

Closed Groups



York Associates  
www.york-associates.co.uk

### Professional English & Communication

Business Communication

Effective International Communication

English for Specific Purposes (ESP)

English for Young Professionals

Exam Preparation Courses

Fluent English

In-Country Professional and Communication Skills

Individual Training

Management English Masterclass

Work placement including BEC preparation and exam

### International Team & Leadership

Communicating in Virtual Teams (ILM endorsed)

Developing People Internationally (ILM endorsed)

Situational Leadership in the Defense Sector

Working in International Projects (ILM endorsed)

### Teacher Training Courses

Empowerment in ICT Skills

Executive Coaching and Mentoring (ILM Levels 3, 5 and 7)

Intercultural Skills Training

International Certificate in Business English Training (Cert IBET)

Language Teaching Methodology

Special Education Needs (SEN)

Technical English

# Terms and Conditions

## Registration and Confirmation Procedures for ESE language programmes (except the ESE International Foundation Year (IFY) course)

### REGISTRATION

The ESE Enrolment Form is to be submitted by email to your ESE contact in the Reservations department or at [info@ese-edu.com](mailto:info@ese-edu.com).

If your client has booked a Course Only, booking is confirmed and payment must be made to confirm acceptance.

If your client has booked a Course and Accommodation package, then we will reply to you with confirmation depending on availability of the choice of accommodation within two working days from receipt of the Enrolment Form.

The flight details, including arrival and departure times, should be disclosed in full where airport transfers are selected or as included in the course and accommodation package. If the flight details are not disclosed, including the arrival and departure times, ESE will not be held responsible for airport transfers and any consequent delays, loss of flights or any other expenses incurred including payment of alternative transport and/or travel arrangements, or course and/or accommodation commitments. All flight tickets and/or travel insurance purchased through ESE must be paid in full immediately upon confirmation and acceptance of flights and/or travel insurance. Please see payment details below.

A Registration Fee of 50 euros is charged per booking (including course only bookings). Registration Fees are non-refundable and non-commissionable.

### CONFIRMATION

ESE will issue a Confirmation Letter, a Proforma Invoice and a Letter of Acceptance (where an entry Visa application is required) within two working days from receipt of the Enrolment Form.

Payment in full of the total invoice must be paid at least two (2) weeks prior to your clients' arrival date. If the Enrolment Form date is less than two (2) weeks prior to your clients' arrival date, the full amount of the Invoice must be paid immediately.

ESE will only issue Flights and Travel Insurance upon receipt of payment.

## Cancellation Policy for ESE language programmes (except the ESE International Foundation Year (IFY) course)

All cancellation charges are non-transferable.

Cancellations of bookings must be received in writing and are subject to a Cancellation Fee as follows:

### SHORT-TERM COURSES (1 TO 7 WEEKS)

More than 7 days prior to arrival date:

100 euro (including the Registration Fee), flight charges (if applicable) and Travel Insurance (if applicable).

Between 1 – 7 days prior to arrival date:

1 week tuition and accommodation fee, Registration Fee, flight charges (if applicable) and Travel Insurance (if applicable).

Forno-shows, or cancellation or shortening of the course after arrival date: no refund of any fees.

If an Entry Visa is required but is not granted, you must advise ESE immediately together with a copy of the visa refusal document. ESE will refund course and accommodation fees less 100 euro (including the Registration Fee) and less flight charges (if applicable) and less Travel Insurance (if applicable). If however you do not advise ESE within 3 days from the date of the visa refusal document the above cancellation charges shall apply.

### LONG TERM COURSES (8 WEEKS +)

More than 7 days prior to arrival date:

The 100 euro (including the Registration Fee), flight charges (if applicable) and Travel Insurance (if applicable).

Between 1 – 7 days prior to arrival date:

four (4) weeks tuition and accommodation fees, Registration Fee, flight charges (if applicable) and Travel Insurance (if applicable).

Forno-shows, or cancellation or shortening of the course after arrival date: no refund of any fees.

If an Entry Visa is required but is not granted, you must advise ESE immediately together with a copy of the visa refusal document. ESE will refund course and accommodation fees less 100 euro (including the Registration Fee) and less flight charges (if applicable) and less Travel Insurance (if applicable). If however you do not advise ESE within 3 days from the date of the visa refusal document the above cancellation charges shall apply.

## Application, Registration and Confirmation for ESE International Foundation Year (IFY) only

### APPLICATION & REGISTRATION

Step 1:

Students interested in the ESE International Foundation Year course are required to fill in the appropriate Application Form together with a non-refundable Application fee of 145 euro. The application should include required documents (copy of passport, evidence of English language level reached which is a minimum of IELTS 4.5 or a score of 45 or higher in the NCC Education Standard English Placement Test, and High School certificate) and emailed/faxed to ESE, at [admissions@ese-edu.com](mailto:admissions@ese-edu.com). Students without the required level of English will be required to attend a pre-session English course to attain the required level of IELTS 4.5 or 45 in NCC Education Standard English Placement Test.

Step 2:

If the student's application is approved ESE will issue a Provisional Letter of Acceptance and an invoice for the non-refundable Registration Fee of 450 euro.

Step 3:

On receipt of the non-refundable Registration Fee of 450 euro ESE will issue an invoice for the course and accommodation as booked and a conditional Letter of Acceptance by a university (if applicable).

### CONFIRMATION

Payment in full must be made upon acceptance of ESE's offer of a place on the International Foundation Year. On receipt of payment of fees ESE will issue a Letter of Acceptance and a receipt of payment which may be used for entry Visa applications (if applicable).

## Cancellation Fees & Policy for ESE International Foundation Year (IFY) only

### CANCELLATIONS DUE TO VISA PROBLEMS

Cancellations for the IFY course must be made in writing and emailed to [admissions@ese-edu.com](mailto:admissions@ese-edu.com) within three (3) days of the date on the refusal document sent by the issuing Embassy/authorities. If the entry Visa to Malta is refused, ESE will refund the course fees only. Refunds will only be made when official evidence of Visa refusal is provided.

### FOR NO-SHOWS, OR CANCELLATION OR SHORTENING OF A COURSE

If students fail to arrive or are absent during their course, no refunds of course fees will be granted. Periods of absence may not be made up with a free extension at the end of the course. In the case of students

being granted an entry Visa, non-arrivals, late arrivals and periods of absence will be reported to Immigration authorities.

For all other reasons, cancellation must be made in writing and is subject to cancellation fees as follows:

Between 1 – 21 days prior to arrival date:

4 week tuition and accommodation fees, flight charges (if applicable) and Travel Insurance (if applicable).

Forno-shows, or cancellation or shortening of the course after arrival date: no refund of any fees.

In the event that, between 14 and 21 days before the course start date, the entry Visa application approval is still pending, students may opt to defer their course start date to the next for a Deferment fee of 145 euro. On confirmation of Visa approval, cancellation policies above apply.

## ALL STUDENTS

### Refunds

Refunds, if any, will be made by issuing a credit note to the booking Agents' account with ESE. In the event that a refund has to be processed by payment and not credit then any refund shall be paid to the person/Agent who paid for the booking and in the same manner as the booking was paid for. Therefore, if the method of payment is made via a credit card then the refund will be made via the same credit card to the same credit card holder, and if the method of payment is made by bank transfer then the refund will be made to the same bank account from which the payment was made.

### Accommodation

ESE offers adult students a range of accommodation options as follows: Host Family, ESE Residences, Apartments and Hotels. Host Families and Apartments are available on a sharing room or single room basis on which a Single Room Supplement fee applies. Hotel Regulations apply to ESE Residences and Hotels, i.e. when a person selects a room but is alone in the room the Single Room Supplement fee applies. Adult students may only select Shared Room Accommodation in ESE Residences or Hotels if booking the room with a friend/relative/partner. Students staying at host families and requesting a special diet of any kind, such as coeliac, must pay a supplement fee of 10 euro per day. All students must follow the relevant House Rules as per accommodation option. Please refer to [https://ese-edu.com/house\\_rules](https://ese-edu.com/house_rules) for all details. ESE reserves the right to charge for any additional VAT and other Government imposed taxes registered after students' booking is confirmed.

### Travel Insurance

ESE requires that all students must have a travel, health and cancellation insurance which includes coverage for medical and repatriation costs in case of accidents or sickness in Malta.

Guard Me Insurance, offered by ESE, covers all nationalities and study trips and is recognised by private hospitals in Malta.

### Payment of Fees

Payment of fees can be made by any of the following three methods:

#### 1. BY CREDIT CARD:

Payment made online by credit card (Visa or Mastercard) is subject to a fee of three and a half percent (3.5%) on the amount charged to the credit card if paid by the AGENT. Details of the online link to be issued by the Accounts Department of ESE.

## 2. BY BANK TRANSFER:

Our bank details are:

Account Holder: European School of English Ltd

Bank Name: HSBC Bank Malta plc

Branch address: High Street, Sliema, SLM 1549, MALTA

Bank Swift Code: MMEBMTMT

Account No: 006 – 074413 – 451

IBAN: MT28MMEB4406000000006074413451

To effect a payment with Paytostudy please use the following link:  
<https://paytostudy.com/>

The AGENT will also email a copy of the bank payment form to ESE once payment has been effected.

## Payment of Commissions

ESE will only pay commissions to an AGENT for fully paid up bookings confirmed by ESE and which bookings have been submitted by said AGENT.

## Public Holidays

When public holidays fall on a weekday, English language lessons will be made up as much as possible but not necessarily to the full. Lessons of the International Foundation Year course which fall on a Public Holiday are not made up.

## Reduction of Lessons

The duration of each lesson is 45 minutes. If only one or two students are participating at any one particular level, the number of lessons of that level will be reduced as follows:

General English 20 or Miniclass 20:

from 20 group lessons to 15 private lessons

General English 30 or Miniclass 30:

from 30 group lessons to 20 private lessons

Business English:

from 20 group lessons to 15 private lessons

## Complaints

ESE should be made aware of all complaints or issues experienced by any student while attending an ESE course or package. Complaints must be made either via email at [welfare@ese-edu.com](mailto:welfare@ese-edu.com) or in person at the ESE Welfare office. ESE reserves the right to address all complaints or issues immediately or ESE cannot be held liable for any compensation on any complaint received after the students' departure.

## Language Levels and Exam Preparation Courses

Please refer to our website, price list or brochures to check the levels of English offered in each course. If a student's English level is not suitable for the course selected / booked, ESE reserves the right to move the student to a different level or to a different course as appropriate.

ESE reserves the right to change a student's class level; this will be done in consultation with student's teachers and the ESE academic staff. Exam Preparation courses are offered at different levels depending on the level of the student. ESE reserves the right to refuse any student admittance to any examination preparation course if they feel the student's level, at entry to the examination preparation course, is below the required standard for the student to study and prepare for the examination.

## Language Levels and the ESE International Foundation Year (IFY) course only

For admission onto the ESE International Foundation Year Programme, students must have a minimum B1/Intermediate level of English substantiated by either IELTS 4.5 or 4.5 in the NCC Education Standard English Placement Test. Students are required to fill in the specific Enrolment form found on the ESE website at <https://ese-edu.com/english-courses/academic-programmes/international-foundation-year/> and submit together with all required documents. Students who do not have either an IELTS 4.5 or 4.5 in the NCC Education Standard English Placement Test, but have an equivalent score in another internationally recognised exam such as TOEFL or TOEIC, will be interviewed online before being conditionally accepted on the programme and will be required to sit for either an IELTS exam or the NCC Education Standard English Placement Test in their country (if available,) or in Malta, before the course start date. Students who are found not to be at the required B1/Intermediate level of English may have to extend their programme to achieve a 4.5 IELTS or 4.5 in the NCC Education Standard English Placement Test at ESE at an extra cost. In such an event ESE will issue a Conditional Letter and students may opt to defer their course start date to the next for a Deferment fee of 145 euro.

ESE reserves the right to refuse any applicant who does not meet the programme entry requirements.

## ESE Attendance Policy

Regular and punctual attendance is important for students to reach their desired language learning goals. Attendance is noted on a lesson by lesson basis and students must have a minimum overall 80% attendance for the duration of their studies to receive an end-of-course certificate of attendance.

## Junior Packages

For any unaccompanied minors aged between 8 and 12, an ESE representative is required to remain at the airport until check-in. A charge of 25 euro shall apply in such cases. All ESE Junior Programmes do not include 24-hour supervision. However, Welfare Officers and Leisure Group Leaders are accessible to all students on a 24 hours/7-day week basis.

The parents or legal guardians of teen and junior students enrolled on an ESE Junior or Teen package agree and accept that ESE or its directors or staff cannot be held liable or responsible for any injury, loss or damage, or any other liability or claim for damages in respect of any student that attends a non-ESE organised activity or programme or, who do not comply with the ESE Terms & Conditions and other written policies including the ESE Rules & Regulations as printed in the ESE Welcome Guide. The ESE Welcome Guide is included in the Welcome Pack given to all students enrolled in a course at ESE and can be downloaded from our website at: <https://ese-edu.com/download-a-brochure/>

All parents or legal guardians of all teen and junior students must complete the ESE Consent Form and submit a softcopy to ESE Reservations together with their enrolment form.

## Force Majeure

ESE will not be responsible for any failure to comply with any obligation and will not be liable for payment of compensation if the failure is occasioned by any cause beyond ESE's reasonable control. ESE shall not be responsible for any costs incurred by or on behalf of any student caused by force majeure. Such cause may include but is not limited to losses, damages, cancellations or delays, strike action, civil strife or terrorist activity, war, natural or nuclear disaster and unusually adverse weather conditions.

## ESE Beach Club

The ESE Beach Club is seasonal. All packages (except Course Only and Accommodation Only) include free entrance to the Beach Club. On weekends and on public holidays, the Beach Club is only available against payment at a discounted entrance fee. Other restrictions apply.

## Liability

The Directors, management and staff of ESE are not liable for personal accident and/or organised activities, ESE disclaims any responsibility in respect of all persons. Notwithstanding the above, the maximum liability shall be bound by the net amount paid by the client.

## General Conditions

ESE reserves the right to be fully reimbursed for any medical or related costs it may incur on behalf of any student who requires urgent medical attention in Malta and to immediately repatriate, at the student's expense, any student who suffers from a serious medical or psychological condition.

ESE reserves the right to alter any service, description and fee without notice provided that any substitute offered is at least of the same standard, contents and classification as the one offered originally.

ESE reserves the right to move a student to alternative accommodation of equal or better standards if and when the need arises and according to ESE's exigencies.

ESE reserves the right to expel/repatriate any person that in the opinion of ESE has behaved in an unacceptable manner including but not limited to possession or consumption of any illegal drugs and/or alcohol, malicious damage to property, any behaviour that endangers or impairs the health, safety or comfort of other persons using the same services, breaking of local law/s and/or not adhering to curfew times. Students who require a study visa must attend lessons as booked and ESE is obliged to report to the Visa Unit any student who repeatedly fails to attend lessons. Consequently such students may be expelled from ESE. Such expulsion/repatriations will be at the full expense of the client and no refunds will be considered and ESE reserves the right to charge an administration fee of 150 euro for any such expulsion/repatriation. Any damage to, or loss of, ESE or third party property must be paid by the student before departure.

Students residing in ESE Residences/ Teen Club/ Junior Camp/ Young Learners must place a refundable deposit on arrival: 50 euro for teenagers and 100 euro for adult students. This deposit is refundable on departure but may be retained in part or in full to cover any loss or damage caused by the student to furnishings, equipment and fittings in any of the above residences. Should the cost of repairs exceed the amount of the deposit, the student/s concerned will be required to pay the balance prior to leaving his/her/their place of accommodation.

In enrolling with ESE, the applicant (or agent) consents to and authorises ESE to process any personal data in accordance with the Data Protection Act of Malta and to transfer/disclose such data to other companies within the ESE group of companies as deemed necessary for the successful provision of the services enrolled for and any purpose associated thereto. For further details please view the following link: <http://ese-edu.com/privacy-policy/>

## Jurisdiction

If for any reason any dispute arises between the student and/or the Agent and ESE then resolution of such a dispute is subject to the laws of the Republic of Malta and the jurisdiction of the Maltese Courts.